



## Passive Building Incentive

The Austin Energy Passive Building Incentive Program is a directive from the City Council, [Resolution No. 20240418-048](#), that aims to have four to five affordable housing townhomes or multifamily developments certified as [Passive House Institute US \(Phius\)](#). As a condition of the pilot program, the projects will also participate in the Austin Energy Green Building (AEGB) rating. Additional details regarding the program can be found at [Austin Energy Rebates & Incentives](#). If you have any questions, contact Stephanie Perrone at [stephanie.perrone@austinenergy.com](mailto:stephanie.perrone@austinenergy.com).

### Austin Energy Passive Building Incentive Application

*Please complete all required fields indicated with an asterisk (\*). Email this completed application and signed Terms and Conditions to AE Green Building: [greenbuilding@austinenergy.com](mailto:greenbuilding@austinenergy.com)*

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#### Minimum Criteria Requirements

The submitted project meets the following minimum criteria. Check all that apply\*:

100% affordable housing development, averaging up to 60% of the median family income (MFI). Note that the S.M.A.R.T. Housing program requires participation in the AEGB rating.

A new construction multifamily or townhome development.

All electric equipment for space conditioning, cooking, water heating, and clothes drying.

Located in the [Austin Energy service territory](#)

#### Building Information

Building Name \* \_\_\_\_\_

Site Address\* \_\_\_\_\_

City \* \_\_\_\_\_ State \* \_\_\_\_\_ ZIP\* \_\_\_\_\_

Building Type \*

Multifamily

Townhomes

Number of Units \* \_\_\_\_\_

Is there a commercial component included in the project?

Yes

No



## Passive Building Incentive

### Phius Project Workshop

As a condition of the program, Austin Energy will refund the costs of four team members attending a [Phius Project Certification Workshop](#). The fee per person is \$200 for a Phius Alliance member and \$250 for each non-member. Indicate below the number of people per type\*

Phius Alliance member

Non-Phius Alliance member

### Owner Contact Information

*The owner is the development/organization that receives the incentive payments and is legally bound to the program guidelines and terms and conditions.*

Legal Name (incentive recipient) \_\_\_\_\_

Owner/Contact Name \* \_\_\_\_\_

Owner/Contact Title \* \_\_\_\_\_

Mailing Address \* \_\_\_\_\_

City \* \_\_\_\_\_ State \* \_\_\_\_\_ ZIP\* \_\_\_\_\_

Cell Phone\* \_\_\_\_\_ Office Phone\* \_\_\_\_\_

Email\* \_\_\_\_\_

### Primary Contact Information

*The primary contact is the development representative, who will be the primary point of contact throughout the program.*

Company Name \* \_\_\_\_\_

Contact Name\* \_\_\_\_\_

Title \* \_\_\_\_\_

Mailing Address \* \_\_\_\_\_

City \* \_\_\_\_\_ State \* \_\_\_\_\_ ZIP\* \_\_\_\_\_

Cell Phone\* \_\_\_\_\_ Office Phone\* \_\_\_\_\_

Email\* \_\_\_\_\_



## Passive Building Incentive

### Design Firm Contact Information

*The design firm contact is the designer for the development.*

Company Name \* \_\_\_\_\_

Primary Contact Name\* \_\_\_\_\_

Title \* \_\_\_\_\_

Mailing Address \* \_\_\_\_\_

City \* \_\_\_\_\_ State \* \_\_\_\_\_ ZIP\* \_\_\_\_\_

Cell Phone\* \_\_\_\_\_ Office Phone\* \_\_\_\_\_

Email\* \_\_\_\_\_

### General Contractor

*If a general contractor has not been selected yet for the project, leave the section below blank.*

Company Name \_\_\_\_\_

Primary Contact Name\_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Cell Phone\_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_

### Energy Consultant Contact Information

*If an energy consultant has not been selected yet for the project, leave the section below blank.*

Company Name \_\_\_\_\_

Primary Contact Name\_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_



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Cell Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_

### Phius Certified Consultant Contact Information

*If a Phius Certified Consultant has not been selected yet for the project, leave the section below blank. Note: Hiring a Phius Certified Consultant as part of the project team is required to participate in the incentive program.*

Company Name \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Cell Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_

### Phius Rater/Verifier Information

*If a Phius Certified Rater/Verifier has not been selected yet for the project, leave the section below blank. Note: A letter of intent for hiring a Phius Rater/Verifier for the project is necessary to receive Phius Design Certification, a condition for the preconstruction incentive.*

Company Name \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Cell Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_



## Passive Building Incentive

### Team's Experience in High-Performance Building Programs \*

*List all team members who have previously worked on a Phius, LEED, ENERGY STAR, or AEGB Rating project. Include project names, types and their roles. Note: You can attach your Team's Experience to this application if needed.*



## Passive Building Incentive

### **Project Plan \***

*Please describe the work plan with an estimated milestone schedule, energy efficiency goals, the process to document incremental program costs over a code-compliant design, humidity mitigation, and monitoring and reporting humidity levels three years beyond building occupancy. Note: You can attach your project plan to this application if needed.*



## Passive Building Incentive

### **S.M.A.R.T. Housing \***

The project must participate in the City of Austin's [S.M.A.R.T. Housing](#) program. Does your project meet or intend to meet this requirement? Include your S.M.A.R.T. Housing application or certification letter when submitting this application.

Yes

No

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### **Terms and Conditions\***

Attached Terms & Conditions form (attachments)

Acknowledge the following\*

I hereby declare that I am the customer at the project address or the duly authorized representative with the authority to sign on the customer's behalf. I affirm that all information provided about the project is truthful and accurate to the best of my knowledge. I understand that applying for the Passive Building Incentive does not guarantee approval for participation. I also understand that Austin Energy is not financially responsible for any services provided by energy consultants or Phius Consultant/Verifier/Rater, regardless of the project's outcome.

I have read, understood, and agreed to the terms and conditions and program guidelines for the Passive Building Incentive. Failure to comply with all program phases may result in the recapturing of funds if deemed necessary.

Austin Energy pays rebates only after approving the rebate application, receiving all requested documentation, and conducting any necessary site inspections. Offerings, program requirements and rebate levels are subject to change without notice. Funding is limited and available on a first-come, first-served basis. The maximum combined rebate is \$300,000 per customer site per fiscal year (October through September).

Owner Signature: \_\_\_\_\_ Date \_\_\_\_\_